

REGULAR MEETING -BOARD OF TRUSTEES- AUGUST 20, 2024-6:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE SHEILA NETT - Absent, TRUSTEE JAMES DOYLE
CLERK TREASURER – SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JERI MEHAN
ENGINEER: ED HERNANDEZ - Absent**

Public Attendance - 2

The meeting began with The Pledge of Allegiance

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF: (Report on file) There were 3 alarms and 5 training drills and 1 event during the month.

MOTION to allow the Newland Wood Fire Dept to stand the bridge for their annual coin drive on 8/31/24 and 9/1/2024 made by Mayor Wood Zeno, seconded by Trustee DeMarco
Motion carried 4-0

DPW – (Report on file)

CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES – (Reports on file)

ENGINEERING – (Report on file)

MAYOR UPDATE:

Sales from the surplus items at the old library netted \$100.10 for surplus items. DPW is currently removing the carpet. The meeting with AJ Signs was cancelled at the last minute by the vendor and we are still awaiting a call back. The Mechanicville/Stillwater Economic Summit is scheduled to be free for attendees this year on 10/10/24 from 4:30 to 8:00 PM. They will be honoring Chase/Smith Funeral Homes.

MOTION to donate \$250.00 to the Mechanicville/Stillwater Economic Summit dinner made by Mayor Wood Zeno, seconded by Trustee Nelson
Motion carried 4-0

The Mayor would like to hold a business coffee chat two times a year with the local businesses and residents.

The Flex Bus currently services 80-100 users per day in Mechanicville, Stillwater and Halfmoon.

The fee will be set at \$1.50 per ride beginning September 1.

The Veterans Holiday Parade is 11/16/2024 in Mechanicville.

Firehouse status update – will be meeting with an architect soon,

Village pocket park update – the submittal period for name suggestions closes on 9/1 and then the Village Board will narrow to 3 choices and let the Village residents vote for the name, more details to follow.

Family Day – prebuy your chicken bbq dinner tickets as they will not be available the day of. Mayor Judy will be judging the “Mr. Legs” contest! No updates on the canal boat.

Momentive did a fantastic job building the shade structure and picnic table for Major Dickinson Park.

TRUSTEE UPDATES:

Trustee Nelson stated there were 7 EV charging sessions in the month netting \$51.20 for the Village. Ribbon cutting will be the morning of Family Day. There is a NYSEG demand charge 50% rebate program that we will be applying for.

**Voucher Totals by Account
8/20/2024**

“A” General Fund	\$ 33,541.28
“F” Water Fund	\$ 677.70
“G” Sewer Fund	<u>\$ 13,750.97</u>
TOTAL	\$ 47,969.95

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

MOTION to approve the budget adjustments as presented to the Board made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 4-0

Increase A.5130.200 DPW equipment by \$1000.00 to cover the purchase of a brush hog, VB approved 06 2024

MOTION to forgive 11,237 gallons, sewer portion only, of 10/1/2024 water bill for Jessica Pigeon-Wyant Customer #530008 – 10 Ten Broeck per email request dated 7/25/24 for filling of a pool made by Trustee DeMarco, carried by Trustee Nelson
Motion carried 4-0

MOTION to Open the Floor to the Public and Press made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 4-0

There will be a walking tour of the Village, hosted by the Stillwater library, on 8/22/2024

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

NEW BUSINESS

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
August 20, 2024**

Resolution Establishing Water Regulations Effective April 1, 2025

Motion By: Trustee Doyle
Seconded By: Trustee DeMarco

WHEREAS, Local Law No. 3 of 1999 provides for the establishment of water rents and regulations enacted by resolution of the Village Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby establishes the revised Water Regulations and Rates adopted in the form attached hereto effective April 1, 2025.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Doyle	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Nett	_____	_____	_____	<u> X </u>
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

Certification of Village Clerk

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on August 20, 2024.

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
August 20, 2024**

Awarding Contract for New Village Hall Improvements

Motion by: Mayor Wood Zeno
Seconded by: Trustee Nelson

WHEREAS, in June 2024, pursuant to the Village’s procurement policy, the Village prepared and transmitted to various contractors a written request for bid proposals for certain improvements to the new Village Hall at 662 Hudson Avenue; and

WHEREAS, on July 23, 2025, John Tedesco, LLC submitted a response to said request for bid proposals, a copy of which is attached to this resolution; and

WHEREAS, no other contractors submitted a response to said request for bid proposals.

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees of the Village of Stillwater approves the proposal from John Tedesco, LLC dated July 23, 2024 in the amount of \$19,100 to perform the improvements to the new Village Hall. The Village Mayor is authorized to enter into a contract for the performance of said work, which shall be paid for the Village’s ARPA funds.

The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

Voting:	Yes	No	Abstain	Absent
Trustee Doyle	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Nett	_____	_____	_____	<u> X </u>
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

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PowerPoint presentation was given by Laurence Case regarding A Service and Community Award Program (on file). The purpose of the Service & Community Award Program is to recognize individual and group achievements both in the Fire & Ems Service and Community.

MOTION to accept the Award Medal Project as presented made by Mayor Wood Zeno, seconded by Trustee Doyle
Motion carried 4-0

The next zoning committee meeting is scheduled for September. There is \$1000 in the budget line Zoning Contractual that Mayor Wood Zeno would like to use for guidance from Lindsay Buck, if needed.

MOTION to allow Mayor Wood Zeno to hire Lindsay Buck, if needed, for Zoning guidance made by Mayor Wood Zeno, seconded by Trustee DeMarco
Motion carried 4-0

OLD BUSINESS

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
August 20, 2024**

Resolution Establishing a Climate Smart Community

Motion By: Trustee Nelson
Seconded By: Trustee Doyle

WHEREAS, the Village of Stillwater (hereinafter “local government”) believes that we have a role to play in ensuring a healthy and sustainable environment for generations to come,

IT IS HEREBY RESOLVED that Village of Stillwater, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**
- 9) **Inform and inspire the public.**
- 10) **Engage in an evolving process of climate action.**

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Doyle	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee Nett	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

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Proposed Local Law #1 of 2024 - Mobile Home Law update was provided to the board members last month to review.

MOTION to hold a Public Hearing on September 17, 2024, at 6:15 p.m. to consider the adoption of Local Law No.1 of 2024. The purpose of this local law is to promote the health, safety, and general welfare of the community, including the protection and preservation of the property of the Village of Stillwater, and to regulate the construction, layout, placement and maintenance of manufactured homes, mobile homes and manufactured home parks within the Village of Stillwater in accordance with approved plans. The hearing will take place at the Town Hall located at 881 Hudson Avenue, Stillwater, NY 12170 made by Trustee Nelson, seconded by Trustee Doyle
Motion carried 4-0

MOTION to approve the audit claims for the month made by Trustee Doyle, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to approve the Treasurer’s Report made by Trustee Doyle, seconded by Trustee Nelson
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 7/16/2024 made by Trustee Doyle, seconded by Trustee Nelson
Motion carried 4-0

MOTION to adjourn to executive session at 7:12 PM for legal advice on contractual disputes made by Trustee Doyle, seconded by Trustee Nelson
Motion carried 4-0.

MOTION to exit executive session at 7:25 PM for legal advice on contractual disputes made by Trustee Nelson, seconded by Trustee Doyle
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Doyle
Motion carried 4-0

Meeting adjourned 7:26 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer