

REGULAR MEETING -BOARD OF TRUSTEES- SEPTEMBER 17, 2024-6:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE SHEILA NETT - ABSENT, TRUSTEE JAMES DOYLE - ABSENT
CLERK TREASURER – SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JERI MEHAN
ENGINEER: ED HERNANDEZ - ABSENT**

Public Attendance - 4

The meeting began with The Pledge of Allegiance

MOTION to open the Public Hearing to consider the adoption of Local Law No.1 of 2024. The purpose of said law is to promote the health, safety, and general welfare of the community, including the protection and preservation of the property of the Village of Stillwater, and to regulate the construction, layout, placement and maintenance of manufactured homes, mobile homes and manufactured home parks within the Village of Stillwater in accordance with approved plans made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 3-0

Kathrynn Lilac asked a question regarding the terminology of the word “premises”. Clarification was made that “premises” meant the park in a whole, not an actual single dwelling.

MOTION to close the Public Hearing to consider the adoption of Local Law No.1 of 2024 made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF: (Report on file) There were 19 alarms and 5 training drills and 1 event during the month.

MOTION to purchase two (2) sump pumps for emergency loaning and uses made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 3-0

DPW – (Report on file)

MOTION to approve the paving of Major Dickinson Ave, Broughton Lane and Colonial Road, per quotes from Evolution Paving dated 9/13/2024 plus blacktop, at a cost of \$114,000. The cost to be covered by CHIPS (\$107,412.55) and the remaining from the general fund balance made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES – (Reports on file)

ENGINEERING – (Report on file)

MAYOR UPDATE:

MOTION to ratify the emails dated 9/3/2024 for Wilton Floors of \$4543.52, 9/5/2024 for Skip’s Electric of \$3,175.00 and 9/5/2024 for John Tedesco LLC for the VB podium of \$3,100.00, all for work to be performed at the new village hall made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 3-0

“Name That Park”

Many choices were submitted. The VB discussed many options and the top three will be given to the webmaster to create a poll on social media soon.

The Village Board agreed to be a part of the Veteran’s Holiday Parade on 11/16/2024

The ZBA would like a secretary to attend all meetings and be paid \$100 per meeting.

MOTION to hire a part time ZBA secretary, with Village Board approval of selection, to be paid \$100 per meeting made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 3-0

Stillwater Lofts Update

Big Tony's meal prep inquired about the lower-level space for a restaurant.

A private citizen inquired about solar fields in the Village to the Mayor and she presented the idea to the Board. The Board stated the question has to go before the zoning committee for recommendations and then to the ZBA , planning board and BCO for review

Economic Summit is 10/10/2024

TRUSTEE UPDATES:

Trustee Nelson stated there were three EV sessions during the month generating a revenue of \$16.75. A climate smart community account has been created for the Village.

**Voucher Totals by Account
9/17/2024**

"A" General Fund	\$ 90,307.85
"F" Water Fund	\$ 2,549.83
"G" Sewer Fund	\$ <u>9,178.28</u>
TOTAL	\$102,035.96

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

I am currently working on the water bills to be mailed for 10/1/2024

MOTION to forgive 14,000 gallons, sewer portion only, of 10/1/2024 water bill for Bill Williams Customer #550001 – 1 Independence Row per email request dated 9/04/24 for filling of a pool made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to forgive 24,000 gallons, sewer portion only, of 10/1/2024 water bill for Jason Papa Customer #550005 – 5 Independence Row per email request dated 9/04/24 for filling of a pool made by Trustee Nelson, seconded by Trustee Demarco
Motion carried 3-0

MOTION to approve the budget adjustments as presented to the Board made by Mayor Wood Zeno, seconded by Trustee DeMarco
Motion carried 3-0

Increase A.1620.404 Buildings, Equipment & Repair by \$20,000.00 (ARPA Funds) to cover the payment to the contractor for VB approved renovations at the new Village Hall.

Increase A.1620.404 Buildings, Equipment & Repair by \$10,000.00 to cover new carpet and desks in the Mayor's office and new Village Hall.

Increase A.1620.404 Buildings, Equipment & Repair by \$12,000.00 to cover wheelchair lift at new Village Hall.

Increase A.1325.100 Treasurer/Personal Service by \$13,000.00, to cover a percentage change in payroll distribution only, to try to save money in the water fund approved by Mayor Wood Zeno 8/19/2024

MOTION to Open the Floor to the Public and Press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

NEW BUSINESS

MOTION to purchase new office furniture for 662 Hudson Ave, not to exceed \$3,380.00 made by Mayor Wood Zeno, seconded by Trustee DeMarco
Motion carried 3-0

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
September 17, 2024**

**Resolution Adopting Local Law No. 1 of 2024, a Local Law
Providing for the Regulation of Manufactured Homes, Mobile Homes,
and Manufactured Home Parks**

Motion By: Mayor Wood Zeno
Seconded By: Trustee Nelson

WHEREAS, after due notice a public hearing was duly held before the Village of Stillwater Board of Trustees on September 17, 2024 at 6:10 p.m. to consider the adoption Local Law No. 1 of 2024, a “a Local Law Providing for the Regulation of Manufactured Homes, Mobile Homes, and Manufactured Home Parks,” and all persons interested in the subject thereof were duly heard; and

WHEREAS, the Board has duly considered the proposed local law and public comment thereon;

NOW, THEREFORE BE IT RESOLVED, that the Village of Stillwater Board of Trustees does hereby pass, approve and adopt Local Law No. 1 of 2024 in its entirety, a copy of which is attached hereto; and

IT IS FURTHER RESOLVED, that the Mayor and Village Clerk are authorized to sign all documents and perform such actions necessary to effectuate the filing of the new local law with the New York State Office of the Secretary of State.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Doyle	_____	_____	_____	___X___
Trustee DeMarco	___X___	_____	_____	_____
Trustee Nelson	___X___	_____	_____	_____
Trustee Nett	_____	_____	_____	___X___
Mayor Wood-Zeno	___X___	_____	_____	_____

Certification of Village Clerk

I, Sheristin Tedesco, Village Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on the 17th of September, 2024.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to approve the Treasurer’s Report made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 8/20/2024 made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to adjourn to executive session at 7:13 PM for potential litigation made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0.

MOTION to exit executive session at 7:27 PM for potential litigation made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee DeMarco

Motion carried 3-0

Meeting adjourned 7:28 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer