

REGULAR MEETING -BOARD OF TRUSTEES- FEBRUARY 18, 2025-6:15 P.M. – VILLAGE HALL- 662 HUDSON AVENUE

PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM

CLERK TREASURER – SHERISTIN TEDESCO

DEPT. OF PUBLIC WORKS: MATT RIFENBURGH

BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE

ATTORNEY: JAMES PELUSO

FIRE CHIEF: TONY CONTI

ENGINEER: ED HERNANDEZ

Public Attendance - 2

The meeting began with The Pledge of Allegiance

CORRESPONDENCE – Mayor Wood Zeno read the formal resignation letter from Deputy Clerk Barbara Ponzillo, effective March 31, 2025.

FIRE DEPARTMENT CHIEF: (Report on file) There were 4 alarms and 4 training drills and 2 events during the month. Chief Conti requested new turnout gear and provided a list of the members who would be receiving the gear.

MOTION to approve new gear for the Fire Department, purchased on OGS State Contract, made by Mayor Wood Zeno, seconded by Trustee DeMarco
Motion carried 4-0

The FD survey was approved at the last meeting, not to exceed \$4,000.00

The Sexual Harassment Training and Retirement Plan requirements are items that still require addressing.

DPW – (Report on file)

There is currently an open DPW position that we will be advertising soon for.

There are 2 old, rotted Village trucks that an employee showed interest in purchasing. The DPW Foreman will prepare numbers for the next meeting of the truck's values.

CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES - No report submitted at this time

Laurence Case stated he completed 4 inspections last month and moved his office into the old village boardroom.

ENGINEERING – (Report on file)

Suggested the Park Ave bridge deterioration should be addressed.

MAYOR UPDATE:

The bicycle repair station as picked up last week and will be installed in the Spring.

MOTION to purchase two (2) new flags and stands for the Village Board room, not to exceed \$500.00, made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

“The Village Connection” a meeting with local businesses is scheduled for 2/24/2025

TRUSTEE UPDATES:

Trustee Nelson stated he is looking into microphones and equipment for the new Village Hall.

MOTION to purchase a sound system, not to exceed \$3,000.00, made by Trustee Nelson, seconded by Mayor Wood Zeno
Motion carried 4-0

**Voucher Totals by Account
2/04/2025**

"A" General Fund	\$ 9,566.94
"F" Water Fund	\$ 905.18
"G" Sewer Fund	<u>\$ 7,761.85</u>
 TOTAL	 \$18,233.97

**Voucher Totals by Account
2/18/2025**

"A" General Fund	\$ 16,482.45
"F" Water Fund	\$ 990.33
"G" Sewer Fund	<u>\$ 11,569.48</u>
 TOTAL	 \$ 29,042.26

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

MOTION to approve the budget adjustments as presented to the Board made by Trustee DeMarco, seconded by Trustee Nelson
Motion carried 4-0

Increase A1620.406 Buildings Equipment and Cleaning by \$3000.00 to cover office cleaning at 662 Hudson Ave.

Increase A.1620.401 Buildings Supplies by \$1000.00 to cover additional supplies for Village Offices

Increase A.1440.400 Engineer Contractual by \$5000.00 to cover additional engineering expenses

Increase A.1680.400 Central Data Processing Contractual by \$4500.00 to cover the relocation of the village computers, server, and software configuration

Increase A.1620.403 Buildings Electricity by \$3,000.00 to cover the EV charger electricity

Increase A.5010.408 Street Administration Uniforms by \$1,000.00 to cover DPW shirts and sweatshirts

Increase G.8120.403 Sanitary Sewers Electricity and G.8130.403 Sewage Treat/Disp. Electricity by \$5,000.00 each to cover sewer pump stations and sewer plant electricity

Increase A.7110.400 Parks Contractual by \$2000.00 to cover bicycle repair station, approved by VB 01/2025

MOTION to Open the Floor to the Public and Press made by Trustee Stewart, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

NEW BUSINESS

MOTION to hold a Public Hearing on March 18, 2025 at 6:15 p.m. on the Village's 2025-2026 budget. The hearing will take place at Village Hall, 662 Hudson Ave., Stillwater, NY. At the above date, time and place, all interested persons will be heard. A copy of the proposed budget is available for public inspection at the Village Clerk's Office made by Trustee DeMarco, seconded by Trustee Stewart
Motion carried 4-0

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
February 18, 2025**

Resolution Amending Financial Policies

Motion By: Trustee DeMarco
Seconded By: Trustee Nelson

WHEREAS, the Board of Trustees of the Village of Stillwater desires to the amend the Village's Financial Policies; and

NOW THEREFORE BE IT RESOLVED, that the Village of Stillwater hereby adopts the attached Village of Stillwater Financial Policies effective February 18, 2025.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u>X</u>	_____	_____	_____
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Nelson	<u>X</u>	_____	_____	_____
Trustee Stewart	<u>X</u>	_____	_____	_____
Mayor Wood-Zeno	<u>X</u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on February 18, 2025.

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
February 18, 2025**

Resolution Appointing Stormwater Program Representative

Motion By: Trustee Cunningham
Seconded By: Trustee Stewart

WHEREAS, the Board of Trustees of the Village of Stillwater desires to appoint a duly authorized representative to act as the Village's Stormwater Program Representative with authority to sign and submit MS4 Stormwater Management Program (SWMPP) applications, plans, reports, forms, certifications, acknowledgements, and other documents required for regulatory stormwater permits.

NOW THEREFORE BE IT RESOLVED, that Linday Buck is hereby appointed as the Stormwater Program Representative of the Village of Stillwater and is hereby duly authorized to sign and submit on behalf of the Village Mayor and Board of Trustees all SWMPP applications, plans, reports, forms, certifications, acknowledgements, and other documents required for stormwater permits issued and administered by applicable regulatory agencies, including the EPA and New York State Department of Environmental Conservation.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u>X</u>	_____	_____	_____
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Nelson	<u>X</u>	_____	_____	_____
Trustee Stewart	<u>X</u>	_____	_____	_____
Mayor Wood-Zeno	<u>X</u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on February 18, 2025.

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
February 18, 2025**

Sewer Rents for Outside Users

Motion By: Mayor Wood Zeno
Seconded By: Trustee DeMarco

WHEREAS, pursuant to Local Law No. 1 of 2013 sewer rents for Outside Users of the Village's sewer system shall be determined by resolution of the Village Board of Trustees unless otherwise prescribed by contract between the Village and an Outside User.

the Board of Trustees of the Village of Stillwater sets

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby determines that the sewer rent for Outside Users of the Village’s sewer system shall be the same rate charged by the Village of Stillwater to the Town of Stillwater for the Castle Cliffs Sewer District unless otherwise prescribed by contract between the Village and an Outside User.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Stewart	<u> X </u>	_____	_____	_____
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on February 18, 2025.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee DeMarco
 Motion carried 4-0

MOTION to approve the Treasurer’s Report made by Trustee Cunningham, seconded by Trustee Stewart
 Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 1/21/2025 and 2/10/2025 Special Meeting made by Trustee DeMarco, seconded by Trustee Nelson
 Motion carried 4-0,

MOTION to adjourn to executive session at 6:50 PM to consult with the Village Attorney on legal matters made by Trustee Nelson, seconded by Trustee DeMarco
 Motion carried 4-0.

MOTION to exit executive session at 7:48 PM to consult with the Village Attorney on legal matters made by Trustee DeMarco, seconded by Trustee Stewart
 Motion carried 4-0

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
 VILLAGE OF STILLWATER
 February 18, 2025**

Water Connection Fees

Motion By: Trustee Nelson
 Seconded By: Trustee Stewart

WHEREAS, pursuant to Local Law No. 3 of 1999 water rents and regulations for the Village’s water system shall be determined by resolution of the Village Board of Trustees.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby determines that the application fee for a single-family residence water connection shall be \$1,500, which includes the cost of a single basic water meter. For multiple residence units, commercial and industrial, the fee shall be \$1,500 plus \$1,000 per unit. Additional charges shall be paid for the cost of tap materials and water meters for larger water taps.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	_____	<u> X </u>	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Stewart	_____	<u> X </u>	_____	_____
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on February 18, 2025.

MOTION to authorize the Mayor, in consultation with the village attorney, to compromise a claim for reimbursement of expenses incurred as result of village work within a sewer/water easement at 3 Yorktown Ln. in an amount not to exceed \$228.98 made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

MOTION to charge the full amount for water and sewer debt on the next water bill for 750 Hudson Ave, Customer #410144. But, to charge only the "normal" sewer charge looking at time period 9/30/23 to 4/1/24 made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to adjourn at 8:17 PM made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer